

K.S.Rangasamy College of Arts and Science (Autonomous),

Tiruchengode 637 215

Grievance Appeal Committee

Objectives

- ✓ To develop an organizational framework to resolve Grievances of Students.
- ✓ To look into the complaints lodged by any student of the college and validate its genuineness.
- ✓ To maintain a fair, unbiased and reliable system for redressal of various issues confronted by the students.
- ✓ To encourage the students to express their grievances / problems freely and frankly, without any fear of being victimized.
- ✓ To ascertain that immediate suitable actions are taken by addressing the concerned department or by requesting the management depending upon the nature of grievance.

Responsibilities / Activities

- ✓ Install suggestion boxes in every building.
- ✓ Collect and redress grievance periodically.
- ✓ Scrutinize the students' complaints without any bias.
- ✓ Assure confidentiality to encourage the students to lodge their complaints.
- ✓ Analyse the grievances and forward it to the concerned department for follow-up.
- ✓ Take suitable actions to resolve the grievances within the stipulated time.

Meeting frequency:

Once in a semester and as per the case.

List of members:

S.No	Name, Designation and Department	Category	Mobile No and Email -id
1	Dr.V.Radhakrishnan	Principal	9894953153, radkrish25@gmail.com
2	Dr.P.Vanitha	Coordinator	7010830142, p.vanitha@ksrcas.edu
3	Dr. M.Prasanna Rajesh Kumar	Member	9787855555 prasanna4d@gmail.com
4	Dr.G.Sureshkumar	Member	9944429261 gsureshkumar1986@gmail.com
5	Lt.A.Kesevamoorthy	Member	9442450410, kesavamoorthy3909@gmail.com